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**LIGS UNIVERSITY**  
MEETING ROOM,  
810 RICHARDS STREET, HONOLULU, HI OR VIA VIDEO CALL  
**May 9, 2018 (8AM HST, 8PM CET)**  
**REGULAR BOARD MEETING**  
**MINUTES**

**PRESENT:**

William Reed, Chair; Joseph LeVesque, Member; Peter Zhanal, Member; Pavel Makovsky, Member; Richard M. Jones, Member; Harrison White, Member; Marta Gellova, Member; Michal Henych, Member; John Gilliam, Member; Lenka Rigo, Member; Pardeep Kullar, Member

**ABSENT:** Randall Char, Member; Michael Aubry, Member; Tomas Kolar, Member; Jan Vlk, Member

**OTHERS PRESENT:** Gary D. Robinson, Candidate; Drumm McNaughton, Candidate; Todd Wieland, Accreditation Liaison Officer of LIGS University; Alexandra Oravcova, Secretary

**ITEMS SCHEDULED:**

- changes in membership:
  - new candidates for membership on the Board have been introduced: Ms. Sheila D. Fournier-Bonilla, Ph.D., Mr. Gary D. Robinson, Ph.D.; Mr. Drumm McNaughton, Ph.D.
    - i. the Board members have voted for all three candidates unanimously
  - Dr. Pardeep Kullar - new ex-officio Board member (new CAO/COO of LIGS University) has been introduced to the Board
  - the Board has been informed that J. Veteska stepped down for personal reasons
  - new Board members will be contacted by the Secretary of the Board to schedule orientation and onboarding meeting in the upcoming few weeks



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- Strategy: based on recommendations from WSCUC
  - the Chair presented to the Board the proposed change from Board of Directors to Board of Trustees
    - i. the Board of Trustees is recommended as more suitable form for an organization of higher education
    - ii. the Board has approved and accepted the proposed change and is from now on named Board of Trustees with members called Trustees
  - the Chair has presented the proposed structure and membership in the 4 committees of the Board
    - i. the Board members have accepted the nominations to the committees and the new structure has been approved
  - the President has made introduction to the points for discussion on the next Board meeting, which are going to include:
    - i. discussing future direction of LIGS University,
    - ii. focus of degree programs and specializations,
    - iii. target groups of potential students
- Organization and Operation:
  - organizational chart of LIGS University
    - i. President of LIGS University presented to Board the new organizational chart of the LIGS University, which reflects current changes in the structure and leadership of the university (creating the position of Vice-President covering the Chief Academic and Chief Operations Officer positions)
    - ii. the Board of Trustees have accepted and approved the proposed change of organizational structure of LIGS University
  - Vote on approval of audited financial results of 2017



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- i. President has introduced briefly the audited financial results for year 2017, which have been pre-approved by Financial and Audit committees in their individual meetings held in April 2018
    - ii. the Board has followed the recommendation of the committees and accepted the audited financial results
- President evaluations
  - the Board Chair has summarized the individual evaluations of President with the result being “excellent” (4) to “outstanding” (5) on a 5 point scale
  - the evaluations included also higher number of “unknown” (N)
  - as a result of the evaluation process the Chair of the Board plans for the Board to become more active in communication with trustees and informing them about the development in university as well as President’s activities
- Information on progress in the accreditation process with WASC
  - the Accreditation Liaison Officer (ALO) and Accreditation Officer presented to the Board the information regarding progress with Institutional Report and outcomes of meetings with WASC representatives
    - i. the second edit of the Institutional Report has been sent for review to external reviewers for comments and suggestions
    - ii. the ALO pointed out that the three pillars of accreditation are transparency, integrity and student success, which LIGS wants to focus on
  - ARC conference organized by WASC - Dr. Makovsky, Dr. Kullar and Mr. Wieland have participated in the conference organized by WASC
    - i. Dr. Kullar gave Board a presentation of content and outcomes of the conference
- Board training



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- the Trustees have been informed about the planned training activities (seminars, webinars, reading materials), which are going to be introduced for the Board members by next Board meeting
- Academics:
  - due to lack of time the presentation of topics from the area of Academics will be presented to the Board in more detail on the next meeting of the Board of Trustees.
- **DATES:**

The next meeting of the Board of Trustees of LIGS University: July 18, 2018 (8AM HST, 8PM CEST).

### **C) ADJOURNMENT:**

After discussing all points of the agenda the meeting of the Board of Trustees of LIGS University was adjourned at 9:09 HST.

Respectfully Submitted,

Alexandra Oravcova  
Secretary to the Board

*This document is public and will be published on the website of LIGS University. It will be available in paper form at the office of LIGS University: 810 Richards Street, Suite 836, Honolulu, HI, during normal business hours.*



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*Posted:*  
*May 10, 2018*