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LIGS UNIVERSITY
MEETING ROOM,
810 RICHARDS STREET, HONOLULU, HI OR VIA VIDEO CALL
November 26, 2018 (10AM HST, 9PM CET)
REGULAR BOARD MEETING
MINUTES

PRESENT:

William Reed, Chair; Gary D. Robinson, Vice-Chair; Richard M. Jones, Vice-Chair; Marta Gellova, Member; John Gilliam, Member; Drumm McNaughton, Member; Peter Zhanal, Member; Sheila Fournier-Bonilla, Member; Gloria Niles, Member; Jordanna Sheermohamed, Member; Peggy L. Steffen, Member; Stefanie Wilson, Member; Pavel Makovsky, Ex-Officio Member; Harrison White, ex-officio member

ABSENT:

Randall Char, Member; Lenka Rigo, Member

OTHERS PRESENT:

Todd Wieland, Accreditation Liaison Officer of LIGS University

ITEMS SCHEDULED:

Board report: Bill Reed

- Minutes of the previous BoT meeting were accepted as presented.
- Short report on the Seeking Accreditation Visit 1 (SAV1) from WSCUC focusing on the Board characteristics and responsibilities, conveying positive impression from discussions with Jim Appleton (Chair of the Visiting Team from WSCUC)

WSCUC Accreditation Report: Todd Wieland

- Todd Wieland (ALO) presented the Board with the outcomes of the SAV1 and the Team Report
- Based on the Team Report the Team found LIGS to be sufficient for attaining Candidacy status in 15 criteria and insufficient in 24 criteria (39 criteria in total).



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- The main reason for “insufficiency” was the less than mature state of some of the processes and procedures that have not been implemented in LIGS for long enough to prove themselves.

PRESIDENT REPORT: Pavel Makovsky, President

Report on Enrollment and Contracted Tuition

- President gave report on the enrollment (number of new students enrolled by 11/15) and comparison to the last 4 years
 - there is a steady increase in programs provided in English language
 - slight decline in Czech version of programs
 - significant decrease in Slovak version of programs
- Signed tuitions (total contracted amount of tuition from new students) - the results for 2018 are the best in history of LIGS

Report on Finance

- monthly costs - internal audit in progress

LIGS Short Term Priorities

- faculty
- marketing and enrollment
- accreditation

ACADEMIC REPORT: Gary D. Robinson, Academic Affairs Committee Chair

Faculty ranking

- original process originated by previous CAO Dr. Pardeep Kullar
- proposed ranks based on several criteria:
 - Adjunct Professor
 - Associate Professor
 - Professor
 - Professor Emeritus



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- Expert / Distinguished Professor, Research Professor
- proposed action by Gary Robinson - Program Chairs will provide determined ranking to LIGS Administration to communicate it to Faculty
- proposal by Rick Jones - change “doctorate degree” to “terminal degree” - the proposal was accepted and the wording will be changed
- the deadline to finalize the ranking process is end of 2018

Finalization of bylaws for the Academic Affairs Committee

- the Bylaws are sufficient as they are

PROPOSAL ON TUITION INCREASE: Bill Reed

- the tuition increase should help increase the operational income and cover costs
- the proposal is based on comparison with similar universities (based in Hawaii with “unaccredited” status)
- the proposed increase in tuition:
 - master’s programs: from \$5,950 to \$7,900 - \$9,900
 - doctoral programs: from \$9,900 to \$13,900
- there are currently 13 different scholarships at LIGS University - they will help adjust the tuition increase for students from lower income areas
- the increase in tuition has been approved by the Board

GOVERNANCE COMMITTEE REPORT: Drumm McNaughton, Chair

- proposal of Bylaws change - including new paragraph XI. on Indemnification of Board members
 - the proposal for Bylaws change has been approved by the Board
- Conflict of Interest Policy - a change has been proposed so that the Policy is in compliance with the WASC standards
 - the proposal for change of the Policy has been approved by the Board

FINAL COMMENTS: Bill Reed

- need for a new Secretary - current Secretary leaving on a maternity / sabbatical leave

B) ADJOURNMENT:



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After discussing all points of the agenda the meeting of the Board of Trustees of LIGS University was adjourned at 11:42 AM HST.

Respectfully Submitted,

Alexandra Oravcova
Secretary to the Board

This document is public and will be published on the website of LIGS University. It will be available in paper form at the office of LIGS University: 810 Richards Street, Suite 836, Honolulu, HI, during normal business hours.

*Posted:
December 3, 2018*